



## INSURANCE BILLING POLICY

It is important you understand, as your dental care provider, our relationship is with you, NOT your insurance carrier. While filing of insurance claims is a courtesy we extend to our patients, all charges are *your* responsibility from the date services are rendered.

When your dental insurance carrier or coverage changes, we request you notify our office with your updated information.

We will try to answer any questions you may have relating to your insurance. Please realize however, that:

1. Your insurance is a contract between you, your employer and your insurance carrier. We are not a party to that contract.
2. Our fees are considered to fall within the acceptable range by most carriers, and therefore, are covered up to the maximum allowance determined by each carrier and plan. This applies only to carriers who pay a percentage of their usual and *customary rate*.
3. Not all services are a covered benefit in all contracts. Some insurance carriers arbitrarily select certain services they will not cover. Our office is NOT responsible for monitoring each contract limitation.
4. Although your policy may state you have 100% coverage on either preventative or basic service, be aware that your annual deductible may still apply.
5. Any information our office gives you regarding your insurance coverage is an *estimate*. We make these estimates based on information available to us. We are not responsible for any decisions regarding payments that the insurance carrier makes.
6. Almost all insurance policies have an annual maximum paid. Our office is NOT responsible for monitoring the amount of benefits paid to date. Please check with your insurance carrier to determine what benefits remain on your policy for the current year.

*I have read, understand and agree to the above office policy. I understand that I am fully responsible for the fees of the services rendered, regardless of any insurance I may have.*

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*Signature of Account Holder*

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*Date*